

Minutes of PTA Annual General Meeting at Feniton Sports & Social Club 7:30p.m. Tuesday 10th September 2019

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Amanda Parsons, Clare Humphries, Sarah Walker, Dani Harris, Sarah Walls, Sarah Tuck, Claire Polverino, Rebekah Styles, Su Finlay-Woods, Julia Wilkins, Jason Witts, Penny McNeill, Vicky Lees.

Apologies:

Sara Grimshaw, Jen Steele, Asilah Jarrald, Mandy Lampey.

1. Minutes:

The minutes from the previous meeting were read and signed as true record.

2. Chair's Report:

Welcome to all present, enormous thank you to all parents, staff and volunteers who made last year so successful. PTA has moved forward and developing, events reviewed and adapted for changing needs and increasing value. Fully expect changes to be made but overall in good shape for handing over to next enthusiastic committee, and thanks to all committee members for work throughout.

3. Treasurer's Report:

Opening balance (01/09/18)	£1513.02 (bank);	£384.11 (cash).
Receipts	£9616.69 (bank);	£449.10 (cash)
Payments	£1928.13 (bank);	£789.44 (cash)
Donations to school	£3910.42 (bank);	£0.00 (cash)
Closing balance (31/08/19)	£5091.16 (bank);	£243.77 (cash)

Expenditure on book bags/ hats larger than usual due to increased Reception intake. Commando Challenge and St Andrew's Fayre continue to be main fundraising events during year. Accounts are ready to be sent to auditor, for formal sign off at later meeting.

AP thanked on behalf of teachers, pupils and governors; this vital money adds to school's curriculum budget, resources/equipment, Arts Week, Crossing Patrol amongst other things.

4. Election of new Committee Members

All committee members stood down and were thanked for time and effort in running PTA and events (particularly Gemma Bailey, Elaine Cadman and Helen Brandom who were not standing for re-election). Key points and requirements for each role were summarised, discussed, agreed to elect new committee with 4 positions as below:

Chair:	Sarah Walker	Proposed: Dani Harris	Seconded: Clare Humphries
Vice-Chair:	Claire Polverino	Proposed: Sarah Walker	Seconded: Gemma Bailey
Treasurer:	Vicky Lees	Proposed: Clare Humphries	Seconded: Gemma Bailey
Secretary:	Dani Harris	Proposed: Gemma Bailey	Seconded: Sarah Walker

New committee welcomed with thanks to all nominees who had been proposed.

5. Class Representatives

Asilah Jarrald stepping down, class representatives as below:

Reception/FSU: Sarah Tuck & Mandy Lampey

Yr 1 Jason Witts & TBC

Yr 2 Claire Feasey & TBC

Yr 3 Sarah Tuck & Penny McNeill

Yr 4 (**GB** to confirm)

Yr 5 Julia Sturley & Hayley Leighton & Clare Humphries

Yr 6 Annette Fennell & Jo Lane

Potential to include children within class rep roles to help spread word about upcoming events, any help required (**SW/AP**).

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6. Events

Event / Date / Organisers	Notes
Ice Poles after school (summer, Yr 2)	Not discussed
Commando Challenge Jason Witts	Some sponsor forms sent out end of summer term, remainder this week. Raising for library. Field booked with social club, contact made for netting – still TBC. Lots of volunteers needed on day – ask parents that have come to watch to help. AP to check if Sports Council able to help. Need to run through equipment, layout, risk assessment 1 week before, and keep eye on weather!
Blue Bags Gemma Bailey	Dates to be booked (GB)
Christmas Cards Jason Witts	GB to email initially before handing over to Jason. Approximately 250 children in school.
Christmas Sale	Not discussed.
St Andrew's Fayre 30/11/19 Jason Witts, Claire Polverino, Sarah Tuck	Uniform to be collected (AP to put in bulletin). Need to start advertising for stallholders, book school premises, Father Christmas being arranged, licence, grand draw prizes and tickets. May be able to use match funding depending on employers' criteria.
100 Club Clare Humphries	3 draws left this year, Clare happy to continue organizing until approx. Dec 2020. Look into using next launch as test for paying via ParentPay.
Easyfundraising	Not discussed
Amazon Wishlist	Not discussed

7. Fundraising Target (September 2019 – August 2020)

Not discussed.

8. Parent Voice

Not discussed.

9. AOB

Not discussed.

10. Date of next meeting: Wednesday 25th September 7:30p.m, Feniton Sports & Social Club

Meeting closed 9:30p.m.