

Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Wednesday 23rd January 2019

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Claire Polverino, Sarah Walls, Rebekah Styles, Clare Humphries, Amanda Parsons.

Apologies:

Sarah Walker, Emma Mullenger.

1. Minutes:

The minutes from the previous meeting were read and signed as a true record.

2. Chair's Report:

Welcome to all present after another busy period, including very successful St Andrew's Fayre, Movie Night, Nativity refreshments, 2 blue bag collections and 100 club relaunch for this year. Approximately £1300 has been raised by individual year groups for class spending (no trips except Yr 6's Bicton week contribution). **AP** to organise purchases before funds released from PTA account. Application made to Good Deal for Devon for local business funding.

Update from AP: Yr 1 playground upgrade (Tesco funded) – new fence is in, covered area to be constructed Jan/Feb. Suggested contact local sawmill for benches, planters etc if needed.

Vice-Chair's Report: Amazon wishlist set up, some items already purchased. **AP** to suggest more items to add. Looking into employer matched funding. Poundland have donated Christmas sale stock to split with Ottery Primary School if able to collect and store. Rio have agreed to donate items, as well as plants/gardening items offered via Geena Olney. Lindt have donated chocolates to use for Mother's Day (or similar) crafting session. Work Day – Jason Witt has volunteered to help Mr Butler with planning/coordination. Suggested future activities include Smarties/Jelly Beans challenge, non-uniform/rule-breaking day.

3. Treasurer's Report:

Receipts	£936.00 (100 Club)	£25.51 (Easyfundraising)
	£2164.11 (St Andrew's Fayre)	£105.00 (Movie Night)
	£227.10 (Nativity Refreshments)	£270.30 (Christmas Bingo)
Payments	£78 (100 Club)	
	£105 (Parentkind membership – includes insurance)	
Balance	£6755.68 (bank);	£161.06 (cash)

Termly donation to school to be made (£459.35: £500-£40.65 cash already banked by school in error), plus remaining £2000 for computers upgrade from Commando Challenge.

New signatory update documents given to Natwest, **GB** has details to send formal complaint.

4. Gambling Licence:

£20 fee and figures needed to cover 100 club, Grand Draw etc over next 12 months. **GB/EC**.

5. Charity Commission Return:

Due for completion **GB/EC**.

6. Events

Event / Date / Organisers	Notes
Blue Bags Gemma Bailey	Collections 14/11/18 & 15/01/19, money not yet received. Next collections booked for 24/04/19 and 17/07/19.
100 Club Clare Humphries	2017/2018: 84 people, raised £504. 2018/2019: 78 people (so far), raising £468.
St Andrew's Fayre 24/11/18 Gemma Bailey	Generally positive feedback. Comments for consideration: Santa's grotto not signposted well enough, no personal photos of child with Santa permitted. FSU/Reception isolated from

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	main areas and less obvious that stalls present inside. Extra stall set up by church without prior arrangement in front of fire exit. Donation to church from proceeds: £125 (same as previous year). Proposed GB, seconded EC, agreed by all present.
Movie Night 30/11/18 Donna Grant	Technical issues at start (upgrade to computers meant not all classroom PCs could play DVD), however well received and positive feedback.
Christmas Bingo 09/12/18 Helen Olliff	Another success, thank you to Andy for calling numbers, Lidl for vegetables and Denhay Farms for bacon so only had to buy chicken, gravy & stuffing, plus chocolate prizes. Looking for somebody to arrange next bingo event.
Nativity Refreshments	Predominantly positive feedback, although some parents concerned about missing child's performance due to setting up/running stall.
Christmas Cards (cancelled)	Original supplier refused to process on time, then delayed returning artwork for 12 days so not enough time to place order with replacement supplier. Next Christmas need to send artworks in Sept/Oct to guarantee being back in time.
Easyfundraising Helen Brandom	£640 raised to date, very few new people have signed up. HB to put message in Parish Magazine.
Easter Egg Hunt Helen Brandom / Charlotte Boyes	Details to follow.
Adult Summer Disco 29/06/19 Gemma Bailey	£5 ticket, no theme as yet.
Feniton Fun Day 07/07/19	Grand Draw and glitter tattoos.
Quiz Night	Honiton Sports have offered to run quiz.
Subscription Scheme	We can accept electronic faster payments, need to arrange system to track/manage once bank account signatories have been updated. Still to follow up on Paypal Friends & Family (MB).
Curry Night 2019?	Not discussed
Valentine's Disco Feb 2019	Not discussed

7. Fundraising Target (September 2018 – August 2019: £12,000)

£5409.81 to date.

8. Committee Recruitment

GB, EC & HB are resigning at next AGM (September), however would like successful handover to next committee, and will be working on information packs to make it easier for their successors. If anybody has any questions or is interested, please get in touch.

9. Parent Voice

- Nothing raised.

10.AOB

- SIAMS inspection Thursday 31st January with opportunity for parents to take part.
- Governor position available if any parents interested – speak to Mr Butler or Kevin Brandom (Chair).

11.Date of next meeting: Wednesday 27th February 7:30p.m, Feniton Sports & Social Club

Meeting closed 8:30p.m.