

## Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Wednesday 13<sup>th</sup> June 2018

### Present:

Gemma Bailey, Helen Brandom, Sarah Walker, Asilah Jarrald, Naomi Williams, Jen Metcalf, Helen Olliff.

### Apologies:

Jo Smith, Charlotte Boyes, Nerissa Brigden, Elaine Cadman, Lucie Wright, Amanda Parsons, Charlotte Gyan, Sara Grimshaw, Lisa Rundle.

### 1. Minutes:

The minutes from the last meeting was read and signed as a true record, GB has not been able to close out action points raised. PTA mailings can't be sent out by email until school's own permission booklets have been returned. Can still put bookbag notes out.

### 2. Chair's report:

Tesco grant payment still to be arranged. HMRC – no change. Charity tax return due by 30<sup>th</sup> June. Honiton Sports have .jpg file of logo and colours have been approved by school. Class reps set up and communicated out.

### 3. Treasurer's report:

Current balances – petty cash £121.82, bank £5996.29.

Payments made: Termly £500 to school, £350 Arts Week, £170 for Yr 6 trip, £44.76 Stamps for Grand Draw letters, £42 100 club winners.

Funds typically put towards books, playground refurbishment & toys, t-shirts for Christmas plays, Arts week, Theatre Alibi & science visits to school, school crossing patrol. Next main project: new computers across school.

### 4. Events

Event	Notes	Actions
<b>Easyfundraising</b>	App had been playing up, update fixed and now working again. Current total raised stands at £419.49 with 64 supporters.	
<b>100 Club</b>	No changes.	
<b>Ladies Night 11/05/18</b>	Approximately 30 people turned up – would have liked more people. £382.73 raised. Huge thank you to Charlotte and Emma for all the effort they put in. Clairvoyant was most popular, GB looking into arranging a clairvoyant night (mid-week) at Social Club.	
<b>Work Day 16/06/18</b>	All help from parents & children (time / skills / food) gratefully received.	
<b>90s Disco 23/06/18 Gemma Bailey</b>	Ticket £10. 20 tickets sold so far so should cover costs – more have said they are coming but haven't bought tickets yet. Would like at least 40 people to turn up. DJ to be confirmed. Glowsticks & tickets ready. Need raffle prizes and more tickets sold. Emma Smith to cook hot dog & chips (included in price). Posters/ social media to promote – school/Spar/Social Club/Pizza Time.	Raffle prizes Sell tickets Confirm DJ ( <b>GB</b> )
<b>Feniton Fun Day 01/07/18 Sarah Walker / Gemma Bailey</b>	Grand Draw: good variety of prizes. 1 <sup>st</sup> prize £100 cash. 2 <sup>nd</sup> prize: Family ticket to Eden Project. 3 <sup>rd</sup> prize: Tickets to River Dart Country Park. Tickets printed (sponsored by Sparkle & Shine Ltd). 1 book per child going home this week, extra tickets available, plus sell through Spar / Pizza Time / on day. Need to get hold of gazebo / pens / clipboards / container to draw tickets from.	Sell tickets Rota for cover on day

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<b>Event</b>	<b>Notes</b>	<b>Actions</b>
	Glitter Tattoos: £3 large / £1.50 small, or smaller transfers? Lucie Wright sourcing some.	
<b>Refreshments</b> (funds ringfenced for each class)	<b>Thurs 28<sup>th</sup> June 3:30-6:30</b> Arts Week Exhibition - Year 4 <b>Tues 17<sup>th</sup> July</b> Sports Day - Year 5 <b>Fri 20<sup>th</sup> July 1:15-3:30</b> Music Festival - Year 2  PTA provide tea/coffee/sugar etc., parents provide cakes/biscuits etc.	Class reps to coordinate cover
<b>KS1/2 Discos</b> Charlotte Guyan	Fridays busy this term, already some Acts of Worship missing so AP has requested another night, probably Thursday (not Arts Week).	Agree date
<b>Blue Bags</b>		<b>LW</b> arrange summer collection
<b>Christmas Bingo 09/12/18</b>	Helen Olliff – Social club booked. Not discussed	

**5. Fundraising Target (September 2017 – August 2018; £8000)**

Total received to date £5893.70.

Income still to come: £2000 (Tesco - confirmed) + approx. £1000 (Fun Day), £500 (90s Disco), £200-£300 (KS1/2 disco), £300 (Music Festival / Arts Week / Sports Day).

Potential to reach £10,000 by end of school year if remaining events are well supported.

**6. Parent Voice**

No requests received.

**7. AOB**

- **SW** Ikea & Exeter Chiefs have specific funds for education projects (e.g. computers upgrade) that school can apply for directly.
- **GB** Need to consider committee succession planning and handover.

**8. Date of next meeting:**

**18/07/18 7:30p.m.** Feniton Sports & Social Club – Committee meeting

**12/09/18 7:30p.m.** Feniton Sports & Social Club – Committee meeting followed by AGM

Meeting closed 9:15p.m.