

Minutes of PTA Meeting at Feniton Sports & Social Club
7:30p.m. Tuesday 13th June 2017

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Lucie Wright, Jo Staddon, Helen Olliff, Jo Smith, Sharon Mortimor, Jules Barrass.

Apologies:

Amanda Parsons, Lisa Rundle, Charlotte Boyes.

1. Minutes:

The minutes from the previous meeting were read and signed as true record.

2. Chair's report:

Busy preparing 80s Disco, Fun Day & Grand Draw. Thank you to Jo Staddon for amazing job contacting organisations for prizes. Have also been working on Tesco charity donation (5p bag charge, blue tokens instore to vote), nomination by Sue Boyes (Tesco employee). AP & Mrs Geale identifying items & costings to refurbish Yr 1 playground. Overhanging trees (not planned for this term's worksaver day) – **JB**: speak to brother. Social club trees may also need some work but would need to speak to Andy. Need to clean moss off playground before children can use it, but cannot start work until any Tesco funding granted (either £4000/£2000/£1000).

3. Treasurer's report:

Outgoings - 100 club, FSU jumper order, Yr 6 leavers jumpers (collection of money from parents, cheque written for same amount). Arts Week cake sale raised £85 (**LW**: check office for any money from the Friday morning coffee/cakes). £500 term donation due to school. £6/child contribution to Yr 6 trip – proposed Jo Staddon, seconded Gemma Bailey, agreed. £3428 in bank on 1st June.

4. Arts Week cake stall

Jules Barrass

Went well, need to push parents for cakes and help, particularly immediately after school. A note to parents requested but missed, although included in newsletter. Parents glad school open late enough after work, school pleased effort made by pupils & staff being appreciated. Early morning coffee/cake less important.

PTA funding of Art Week meant no note sent home requesting donations, some not aware it had happened. Discussed benefits of using white board under canopy, emailing about events individually approx. 1 week in advance (wary of perceived school email 'overload'), and occasional adverts in Parish Magazine to invite wider community. **GB**: Not enough time available for regular PTA newsletter, investigate large laminated sign 'Our next PTA event is.....' that could be updated regularly.

5. Next Events:

80s Disco

Sat 24th June

Gemma Bailey / Jules Barrass

75 tickets sold, 25 tickets left. DJ booked, BBQ arranged via Social Club (£10 deposit, 6:30-9pm/food all gone). Free tickets to BBQ helpers only (2 people). Unused food sold on for Fun Day BBQ. Raffle prizes: £20 voucher (Rosabella), vouchers, wine, chocolate. Glow bracelets issued on door. **GB**: request AP send email out re tickets still available & request for prize donations. Organise bread, onion, sauces. **LW**: order 100 each of beef burgers & sausages (K&M, 50p each) for sale (£1.50 hotdog, £2 burger). **JB**: design poster for LW to laminate.

Norwex Party

Fri 30th June 7:30 for 8pm

Jo Smith

10% sales to be donated, along with raffle prizes & £5 for each party booked. Facebook/emails to be sent, plus note in bookbags. Bring your own drinks (nibbles provided). Can also use up any prizes left over from disco, **JS**: check raffle ticket price.

Fun Day Stalls

Sun 2nd July 1-6pm

TBC

HO & JB no longer available to help on day. Agreed to run coconut shy only. Rota to be put in school office, 30 minute stints. **HO**: order coconuts (30 @ 50p each from Otter Produce). **GB**:

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arrange poster. SM has coconut stuff, rest in container (need to contact Steve Bean). **GB:** fill in form for stall and return with £5 fee.

Grand Draw Sun 2nd July

Jo Staddon / Gemma Bailey

4000 tickets printed (cost £55), 1 book to be sent home per child (£1 per ticket), plus sell via Social Club, Spar, Rosabella, school office, Fun Day. **LW:** collect tickets from office for Jo. **J Staddon:** poster on day to thank sponsors. **GB:** poster to advertise Grand Draw. **JB:** enquire Fenny Signs re. banner to display 'Feniton PTA thanks you for your support. Registered Charity Number 1122111'.

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| <ul style="list-style-type: none">○ 1st prize £100 cash○ 2nd prize Eden Project ticket for family of 4○ 3rd prize Sunday lunch for 2 at Otter Inn○ £30 voucher On the Waterfront○ Tickets for 2 to see Exeter Chiefs○ £25 M&S gift card○ £20 voucher Kings Garden Centre○ Tickets for 2 to go to River Dart Country Park○ Tickets for 2 to go on Bear Trail○ Voucher for Clip & Climb | <ul style="list-style-type: none">○ 2 for 1 taster session at Clip & Climb○ iBounce voucher○ 2x bottle wine from Talaton Inn○ Group Explore ticket from Stagecoach○ Plant from Otter Nurseries○ Cream Tea Voucher – Joshua's○ Child paddling pool – Homebase○ 1x bottle wine – Christopher Piper Wines○ Wine & chocolate – Tesco○ 45-minute massage from Positive Enerjie○ Sainsbury's – to be confirmed |
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Summer Music Festival Friday 7th July (1:15 – 3:30pm)

Jules Barrass

Cream teas – **LW/SM** to set up/tidy, **JB/GB** to run and arrange milk/scones/jam. Donations.

FSU/KS1/KS2 Disco Friday 14th July

Gemma Bailey

£60 for 2½ hours (FSU/KS1 4-5pm, KS2 5:15 – 6:30pm), provided by same person who is doing 80s disco. **GB:** check date with AP before confirming. £2 per child (disco, drink, sweets). **LW:** check if KU has blank copy of note for parents (with name, collected by, if able to help) we can use. Proposed Gemma Bailey, seconded Lucie Wright, Jules Barrass, Helen Olliff, agreed.

Sports Day Monday 17th July

GB/LW/HO/HB/J Staddon

EC: purchase 500 ice pops for all children (plus ice lolly day). Teas/coffees during afternoon (yrs 1-6) – rota to be set up for help. Yr 6 can help set up at midday by carrying out tables, urn. Need to check milk/sugar after Music Festival, **HO:** supply extra milk.

Friday Ice Lollies 21st July

Remaining lollies to be sold on last day of term if needed. 20p each. Rota required.

BBQ – cancelled as other events already in place.

Blue Bags

Lucie Wright

KU: to confirm collection date.

6. Uniform

GB still needs to invoice Honiton Sports formally for £300 to cover stock provided at start. FSU & Reception bookbags need ordering ready for September, agreed **LW** can do this, then speak to Honiton Sports if they will also take this on as well.

7. 100 Club

Jo Smith handing details to Jo Lane and Clare Humphries. Draw dates this term: 30th June, 21st July.

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7:30p.m. Tuesday 13th June 2017

8. Fundraising Target Review (£8000 Sept 2016-2017)

Current total stands at £5401.87.

9. AOB

- HB: **Marine Champions** £100 Loan approved by committee previously to allow purchase of eco-friendly cleaning products to sell outside school (non-profit), £57 made so far. As a group, they won an award from Devon Wildlife Trust. Proposed PTA acknowledge this by converting loan into donation for benefit of school in eco-friendly way chosen by Marine Champions. Proposed Helen Bandom, seconded Gemma Bailey & Sharon Mortimor, agreed.
- GB: going to new parent's meeting (10th July) to introduce PTA.
- SM: Possibly fund visit by Apple juicing stall holder (approx. cost £50), children can bring own apples for juicing – could coincide with harvest?
- SM: The Range Outlet has 50% discount on toys – ideal for Santa/St Andrew's Fair. **LW** to send list of quantities/groups needed, approx. £1.50 per toy.
- SM: St Andrew's Fair – aim to run Gifts Galore as Christmas shopping event (11th November?) with St Andrew's Fair for children & pocket money stalls. 50p entry fee. Stall holders charged £10 per table + raffle prize.
- LW: Requested £100 for playground equipment (airflow balls, chalk, skipping ropes etc). Proposed Lucie Wright, seconded Gemma Bailey, agreed.
- Commando Challenge – possibly 22nd or 29th Sept. **LW** to check with AP. Worth speaking to Kate Pratt.
- LW: Moneymakers Summer Jam - Saturday 8th July, if not clashing with PTA event. Some concern this could conflict with other fundraising events this term, but no details as to type of event proposed.
- JB: Asked if school/PTA want to be part of the Social Club play? Decided not to commit to this at moment.
- JB: Working on Scarecrow hunt with Fiona Isaac.

10. Date of next meeting: Wednesday 12th July 7:30p.m, Feniton Sports & Social Club

Meeting closed 9:45p.m.