

STAFF CONDUCT

If you are concerned about the conduct of a member of staff following an observation or disclosure, the following actions must take place:

- 1) Immediately inform the Executive Head, Mr Colin Butler or Head of School, Mrs Amanda Parsons .
- 2) In their absence, immediately inform the governor responsible for safeguarding, Mr Mark Humphries (contactable through the school office).

TYPES OF HARM

Everyone has a responsibility to keep children safe - this applies to both the home and school environment. Harm is identified in four ways:

Physical: this is when a child is deliberately hurt or injured.

Sexual: This is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or non-physical e.g. being made to look at an inappropriate image.

Emotional: This is when a child is made to feel frightened, worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home, fighting or using abuse.

Neglect: This is when a child is not being taken care of by their parents /carers. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or being left home alone.

E - SAFETY

We request that visitors do not use mobile phones or cameras on site without prior consent from a staff member and staff can request to view the photos taken.

Visitors to the FSU are requested to hand in mobile phones at the main office on arrival. Photos of children can not be used outside the school without parental consent.

SAFEGUARDING STAFF



Designated Safeguarding Lead:

Mr Colin Butler -

Executive Headteacher



Deputy Designated Safeguarding Lead:

Mrs Amanda Parsons - Head of School



Deputy Designated Safeguarding Lead:

Mrs Janice Strawbridge - SENDCo



Safeguarding Governor:

Mr Mark Humphries



Remember ...

if in doubt, ask.

The Otter Valley Federation Feniton C of E Primary School



School Visitor Safeguarding Guide

