

## Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Thursday 22<sup>nd</sup> March 2018

### Present:

Gemma Bailey, Helen Brandom, Lucie Wright, Elaine Cadman, Sarah Walker, Sarah Tuck, Charlotte Guyan, Annette Fennell, Julia Sturley, Nerissa Brigden, Hayley Leighton, Emma Mullenger, Jules Barrass.

### Apologies:

Charlotte Boyes, Naomi Williams, Asilah Jarrold, Helen Olliff, Donna Grant, Amanda Parsons.

### 1. Introduction:

GB introduced meeting as an opportunity for class representatives to meet committee and understand roles within PTA structure. Next meeting (April) will be full committee meeting.

2 Class reps per year, to improve communication between teachers and parents and coordinate (don't have to individually do it all!): cake stall, refreshments at allocated school event and St Andrews Fayre stall, raising funds for their individual classes that progresses with children through years. Need to clarify FSU/Reception reps, and add to newsletter **GB/AP**

Class	Class Representatives		Refreshments
<b>Little Explorers / Reception Rangers</b>	Naomi Williams	Asilah Jarrold	KS1 Nativity
<b>Year 1</b>	Nerissa Brigden	Sarah Tuck	FSU Nativity
<b>Year 2</b>	Emma Mullenger	Charlotte Guyan	Music Festival
<b>Year 3</b>	Julia Sturley	Hayley Leighton	Commando Challenge
<b>Year 4</b>	Annette Fennell	Jo Lane	Arts Week
<b>Year 5</b>	Donna Grant	?	Sports Day
<b>Year 6</b>	Clare Humphries	Chrissy Quinn	KS2 Nativity

Class reps can collect contact information for their class as needed, but **must** be careful over storage and usage as there are new data protection regulations that start later this year. School can send out information via email in weekly bulletin or added to termly newsletter, or bookbag notes – try to get maximum number of notes per sheet, and avoid colour photocopying.

Ideas include PTA section on external noticeboard, more publicity of amounts raised, who committee members are (newsletter photos/available outside after school), what money being raised for. Asking parents if they have ideas for improvement. Facebook group for committee & class reps to use if need to ask questions / find out info.

Cake stalls – possible price increase from next September (currently 25p, up to 50p each?). No offers allowed for buying multiple cakes. Need a note referencing dietary needs/allergies i.e. no nuts, mark up any dairy/gluten-free cakes. Monthly? **GB/AP**

### 2. Events

Event	Notes	Actions
<b>Easter Bingo 25/03/18</b>	Chickens on order (£4 each from K&M). Bacon donated by Denhay Farms. GB organising veg from Lidl. 15 Easter Egg prizes donated by Annette Fennell.	
<b>Easter Egg Hunt 30/03/18 – 16/04/18</b>	Maps photocopied, eggs chosen for hunt (prizes given out). Remainder to go on display in windows (Yr 2 & 3) so can still be seen. Laminated eggs on stakes to be given out last week of term. £1.50 for map with prize at end (donated by Spar).	
<b>Moneymakers</b>	Additional Easter fundraising after school next week	

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<b>Ladies Night</b> <b>11/05/18</b>	Bring your own bottle. Like & Share on facebook to win prize. Various stallholders including: Reflexology, Indian Head Massage, Nails, Younique make up, Avon, Body Shop (?), Clairvoyant, Darcy Candles, raffle, quiz, puddings	
<b>Grand Draw</b> <b>(Fun Day)</b> <b>01/07/18</b>	Being organised by Sarah Walker Need to work out top 3 prizes before getting tickets printed. Consider sponsorship? SW to liaise with GB re letter, list of companies to contact.	<b>SW/GB</b>

**3. AOB**

- Jules Barrass – Tesco award? GB – no news yet.
- Elaine Cadman – 2 years' accounts have been audited and signed off.
- Lucie Wright – FSU uniform for new starters after Easter, speak to Honiton Sports. **GB**

**4. Date of next meeting:**

**25/04/18 7:30p.m.** Feniton Sports & Social Club – Committee meeting

Meeting closed 9:00p.m.